

**HORICON TOWN BOARD
REGULAR MEETING**

**OCTOBER 16, 2014
7:00 PM**

Present at meeting: Matthew Simpson Supervisor
Frank Hill Councilperson
Robert Olson Councilperson
Kenneth Higgins Councilperson
Sylvia Smith Councilperson
Krista Wood Town Clerk

Also: Tom Johansen, Skip Ostrander, Gary Frenz, Bill McGhie, Christine Hayes, Jim Steen, Bret Winchip, Jane Smith, John Donovan, HS Paul Smith, Teri Schuerlein, James Barber, and others.

Supervisor Simpson called the meeting to order at 7:00 PM.

Reports: Supervisor, Town Clerk, Zoning, Justice, Assessor

Approval of Minutes... Minutes of September 18, October 2, and October 14, 2014 were approved by Motion of Councilperson Higgins and Councilperson Hill.

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

Approval of Vouchers and Abstracts...

RESOLUTION #137-2014

Councilperson Higgins and Councilperson Olson introduced Res. No. 137 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF OCTOBER 2014 ABSTRACTS

RESOLVED, that the Town Board does hereby authorize the payment of the October 16, 2014 Vouchers and Abstracts as follows:

General Vouchers	#284-316	\$ 20,978.33
Highway Vouchers	#163-170	\$ 12,634.91
General Abstracts	28 & 29	\$ 19,041.37
Highway Abstracts	28 & 29	\$ 15,497.01

Ayes: 5 (Higgins, Olson, Smith, Hill, Simpson) Nays: 0

Correspondence to the Board...

-NYSDEC RE: Reduction in post-closure groundwater monitoring at Horicon Landfill

-Brett Winchip RE: Request for Septic Variance from Local Board of Health

Winchip Engineering – Request for Septic Variance from Local Board of Health:

Supervisor Simpson advised the Board that they need to convene as the Local Board of Health to consider a septic variance request. A Motion was made by Councilperson Higgins, seconded by Councilperson Hill, to go into session as the Local Board of Health to consider a request made by Bret Winchip Engineering for a septic variance. The Board moved into session as Local Board of Health at 7:03 PM.

ZA Jim Steen said a septic variance request has been made by Bret Winchip Engineering for an alternative system being proposed for 376 East Shore Drive in Adirondack. Mr. Winchip explained that the owner wants to replace their septic, but replacing with the current system would not meet separation requirements. If the new upgraded system is installed he would be encroaching on his own well, but not on the neighbor, and he would be reducing the setback issues. The Board accepted Mr. Winchip's letter of request and set the Public Hearing.

RESOLUTION #138-2014

Councilperson Olson and Councilperson Smith introduced Res. No. 138 and moved its adoption:

RESOLUTION TO SET PUBLIC HEARING

RESOLVED, that the Town Board of the Town of Horicon, acting in its capacity as the Local Board of Health, considers the application made by Bret Winchip Engineering for a septic variance complete and does hereby set a Public Hearing for Thursday, November 20, 2014 at 7:00PM at the Horicon Community Center.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

A Motion was made by Councilperson Olson, seconded by Councilperson Higgins, to move back into regular session. The Board moved back into regular session at 7:09PM.

Resolutions...

RESOLUTION #139-2014

Councilperson Higgins and Councilperson Smith introduced Res. No. 139 and moved its adoption:

RESOLUTION TO ADOPT 2015 PRELIMINARY BUDGET

WHEREAS, the Budget Officer has prepared a tentative budget for the Town of Horicon for 2015 and said Budget has been reviewed by the Town Board and certain changes have been made, NOW, THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Horicon does hereby adopt the tentative Budget as the Preliminary Budget for 2015. BE IT FURTHER

RESOLVED, that the Town Board does hereby set a public hearing for said Budget on Thursday, October 23, 2014 at 6:00 PM at the Horicon Community Center.

Ayes: 5 (Higgins, Smith, Olson, Hill, Simpson) Nays: 0

RESOLUTION #140-2014

Councilperson Smith and Councilperson Hill introduced Res. No. 140 and moved its adoption:

RESOLUTION TO AUTHORIZE DISPOSAL OF OFFICE DESK

RESOLVED, that the Horicon Town Board does hereby declare an old office desk as surplus furniture and authorizes it to be disposed of, and be it further

RESOLVED, that the Clerk is authorized to advertise the desk for sale by sealed bid.

Ayes: 5 (Smith, Hill, Higgins, Olson, Simpson) Nays: 0

RESOLUTION #141-2014

Councilperson Olson and Councilperson Hill introduced Res. No. 141 and moved its adoption:

RESOLUTION TO AUTHORIZE THE TOWN OF HORICON TO BE A PARTICIPATING PARTNER WITH THE ADIRONDACK GATEWAY COUNCIL (Regional Consortium) FOR THE PURPOSES OF THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FY2011 SUSTAINABLE COMMUNITIES REGIONAL PLANNING GRANT

WHEREAS, the Adirondack Gateway Council, Inc (AGC), a 501C 3 nonprofit organization, is recipient of HUD Sustainable Communities Regional Planning Grant Program on behalf of the regional consortium and is administrating the grant; and

WHEREAS, this Grant provides grant assistance to support following designated tasks: including affordable housing, transportation, cell/broadband telecommunication, waste water treatment infrastructure investments, agriculture and healthy communities and overall economic development plan; and

WHEREAS, each consortium partner will contribute towards the HUD total required consortium match of 20% cash and/or in-kind services as a requirement of grant funding awarded and dedicated to the express purposes stated herein; and

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BE IT FURTHER RESOLVED, that as a participating partner the Town commits cash and/or in-kind services in the amount of \$1,000 towards the consortium's total overall match; and

BE IT FURTHER RESOLVED, that the Town understand that the Adirondack Gateway Council is the recipient of the HUD Grant and acts as Administrator of the AGC sustainable HUD Grant on behalf of the regional consortium and to administer the grant; and

BE IT FURTHER RESOLVED, that it is the intent of the Town to maintain an on-going relationship with the Adirondack Gateway Council.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

RESOLUTION #142-2014

Councilperson Higgins and Councilperson Hill introduced Res. No. 142 and moved its adoption:

RESOLUTION TO AUTHORIZE THE TRANSFER FUNDS

RESOLVED, that the Horicon Town Board does hereby authorize the Bookkeeper to make the following fund transfers:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
<i>General:</i>		
8090.4 (Insect-Contr)	5182.4 (Street Lt-Contr.)	\$2,000.00
8090.4 (Insect-Contr)	6410.4 (Public.-Contr.)	\$1,000.00
7310.4 (Youth-Contr)	6772.4 (Prog Aging-Contr)	\$ 241.48
8090.4 (Insect-Contr))	8090.1 (Insect-Pers Svc)	\$1,216.28
<i>Highway:</i>		
5140.1 (Misc Brush)	5110.1 (Gen Rpr)	\$ 4,523.02
5148.1 (Svc Oth Govt)	5142.1 (Snow Rem)	\$49,000.00
5120.4 (Bridge Contr)	5110.4 (Gen Rpr Contr)	\$14,839.63
5130.2 (Mach Equip)	5110.4 (Gen Rpr Contr)	\$ 219.00
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Ayes: 5 (Higgins, Hill, Smith, Olson, Simpson) Nays: 0

Committee Reports...

-Councilperson Smith said that Beautification is wrapping up projects for the year, and Cemeteries are really coming around with all the hard work that has been done. She also updated the Board on the Adirondack 102 Club book and how it will help promote the Town.

-Councilperson Hill said he got a quote of \$170 to replace the float on the dock. He will look into whether or not the float can be repaired and what the cost would be for that.

-Councilperson Olson said the new Zoning Fee schedule has been put together in an easy to read one page format.

Old Business...

Scrap Metal Bids: The Board advertised for bids for the removal of scrap metal from the Landfill and one bid was received from James Barber at a bid of \$42.51 per ton. This is the amount that he would pay the Town per ton. The Board will look into what the County contract is for salvage before making a decision.

New Business:

Board of Assessment Review Member: Supervisor Simpson said the Board needs to appoint a new Board of Assessment Review member as well as an Alternate. Councilperson Higgins said the Board should advertise the position to see who is interested. The Board agreed.

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Councilperson Higgins and Councilperson Smith introduced Res. No. 143 and moved its adoption:

RESOLUTION TO ADVERTISE FOR BOARD OF ASSESSMENT REVIEW MEMBERS

RESOLVED, that the Horicon Town Board does hereby authorize the Clerk to advertise for a Board of Assessment Review member and an alternate.

Ayes: 5 (Higgins, Smith, Olson, Hill, Simpson) Nays: 0

Cemetery – request for burial: The Clerk explained that a request had been made by Mary Jane Zorbaugh and her husband to have their cremated remains buried in her parents plot in the Brant Lake Cemetery. There is no copy of the deed so it is undeterminable how many lots her parents owned. The Board agreed that as long as they are going to be cremations burials they can go into the lot with Charles and Marian Bolton. In addition, Mrs. Zorbaugh will need to provide letters to the Town from her siblings stating that they are in agreement with this.

Notice of Fall Cleanup: Councilperson Smith told the Board that the Cemetery Custodian is starting Fall clean up in all Town of Horicon cemeteries beginning November 10th. She asked if an ad could be put in the paper notifying lot owners that they have until November 9th to remove any items from the grave lots that they wish to keep.

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Councilperson Olson and Councilperson Hill introduced Res. No. 144 and moved its adoption:

RESOLUTION TO ADVERTISE FALL CLEAN UP IN HORICON CEMETERIES

RESOLVED, that the Horicon Town Board does hereby authorize the Clerk to advertise Fall clean up in the Horicon Cemeteries beginning November 10, 2014.

Ayes: 5 (Higgins, Smith, Olson, Hill, Simpson) Nays: 0

Landfill: Supervisor Simpson and the Board discussed the possibility of revamping the layout around the C&D pit at the Landfill to reduce the amount of loader work.

ROOST: Supervisor Simpson asked the Board if they would like him to pursue working with ROOST (Regional Office of Sustainable Tourism) which is a group that is focused on generating interest in Towns in the the northern part of Warren County. The Board said they would like to pursue this.

Privilege of the Floor

-Christine Hayes said she has heard positive feedback from a resident on all the work being done in the Cemeteries.

ADJOURN... There being no further business to attend to the meeting was adjourned at 7:37 PM by MOTION of Councilperson Olson and Councilperson Hill, all in favor.

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-Councilperson Olson said the new Zoning Fee schedule has been put together in an easy to read one page format.

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Scrap Metal Bids: The Board advertised for bids for the removal of scrap metal from the Landfill and one bid was received from James Barber at a bid of \$42.51 per ton. This is the amount that he would pay the Town per ton. The Board will look into what the County contract is for salvage before making a decision.

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Board of Assessment Review Member: Supervisor Simpson said the Board needs to appoint a new Board of Assessment Review member as well as an Alternate. Councilperson Higgins said the Board should advertise the position to see who is interested. The Board agreed.

RESOLUTION #143-2014

Councilperson Higgins and Councilperson Smith introduced Res. No. 143 and moved its adoption:

RESOLUTION TO ADVERTISE FOR BOARD OF ASSESSMENT REVIEW MEMBERS

RESOLVED, that the Horicon Town Board does hereby authorize the Clerk to advertise for a Board of Assessment Review member and an alternate.

Ayes: 5 (Higgins, Smith, Olson, Hill, Simpson) Nays: 0

Cemetery – request for burial: The Clerk explained that a request had been made by Mary Jane Zorbaugh and her husband to have their cremated remains buried in her parents plot in the Brant Lake Cemetery. There is no copy of the deed so it is undeterminable how many lots her parents owned. The Board agreed that as long as they are going to be cremations burials they can go into the lot with Charles and Marian Bolton. In addition, Mrs. Zorbaugh will need to provide letters to the Town from her siblings stating that they are in agreement with this.

Notice of Fall Cleanup: Councilperson Smith told the Board that the Cemetery Custodian is starting Fall clean up in all Town of Horicon cemeteries beginning November 10th. She asked if an ad could be put in the paper notifying lot owners that they have until November 9th to remove any items from the grave lots that they wish to keep.

RESOLUTION #144-2014

Councilperson Olson and Councilperson Hill introduced Res. No. 144 and moved its adoption:

RESOLUTION TO ADVERTISE FALL CLEAN UP IN HORICON CEMETERIES

RESOLVED, that the Horicon Town Board does hereby authorize the Clerk to advertise Fall clean up in the Horicon Cemeteries beginning November 10, 2014.

Ayes: 5 (Higgins, Smith, Olson, Hill, Simpson) Nays: 0

Landfill: Supervisor Simpson and the Board discussed the possibility of revamping the layout around the C&D pit at the Landfill to reduce the amount of loader work.

ROOST: Supervisor Simpson asked the Board if they would like him to pursue working with ROOST (Regional Office of Sustainable Tourism) which is a group that is focused on generating interest in Towns in the the northern part of Warren County. The Board said they would like to pursue this.

Privilege of the Floor

-Christine Hayes said she has heard positive feedback from a resident on all the work being done in the Cemeteries.

ADJOURN... There being no further business to attend to the meeting was adjourned at 7:37 PM by MOTION of Councilperson Olson and Councilperson Hill, all in favor.

Respectfully Submitted:

Town Clerk

**HORICON TOWN BOARD
REGULAR MEETING**

**OCTOBER 16, 2014
7:00 PM**

Present at meeting: Matthew Simpson Supervisor
Frank Hill Councilperson
Robert Olson Councilperson
Kenneth Higgins Councilperson
Sylvia Smith Councilperson
Krista Wood Town Clerk

Also: Tom Johansen, Skip Ostrander, Gary Frenz, Bill McGhie, Christine Hayes, Jim Steen, Bret Winchip, Jane Smith, John Donovan, HS Paul Smith, Teri Schuerlein, James Barber, and others.

Supervisor Simpson called the meeting to order at 7:00 PM.

Reports: Supervisor, Town Clerk, Zoning, Justice, Assessor

Approval of Minutes... Minutes of September 18, October 2, and October 14, 2014 were approved by Motion of Councilperson Higgins and Councilperson Hill.

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

Approval of Vouchers and Abstracts...

RESOLUTION #137-2014

Councilperson Higgins and Councilperson Olson introduced Res. No. 137 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF OCTOBER 2014 ABSTRACTS

RESOLVED, that the Town Board does hereby authorize the payment of the October 16, 2014 Vouchers and Abstracts as follows:

General Vouchers	#284-316	\$ 20,978.33
Highway Vouchers	#163-170	\$ 12,634.91
General Abstracts	28 & 29	\$ 19,041.37
Highway Abstracts	28 & 29	\$ 15,497.01

Ayes: 5 (Higgins, Olson, Smith, Hill, Simpson) Nays: 0

Correspondence to the Board...

-NYSDEC RE: Reduction in post-closure groundwater monitoring at Horicon Landfill

-Brett Winchip RE: Request for Septic Variance from Local Board of Health

Winchip Engineering – Request for Septic Variance from Local Board of Health:

Supervisor Simpson advised the Board that they need to convene as the Local Board of Health to consider a septic variance request. A Motion was made by Councilperson Higgins, seconded by Councilperson Hill, to go into session as the Local Board of Health to consider a request made by Bret Winchip Engineering for a septic variance. The Board moved into session as Local Board of Health at 7:03 PM.

ZA Jim Steen said a septic variance request has been made by Bret Winchip Engineering for an alternative system being proposed for 376 East Shore Drive in Adirondack. Mr. Winchip explained that the owner wants to replace their septic, but replacing with the current system would not meet separation requirements. If the new upgraded system is installed he would be encroaching on his own well, but not on the neighbor, and he would be reducing the setback issues. The Board accepted Mr. Winchip's letter of request and set the Public Hearing.

RESOLUTION #138-2014

Councilperson Olson and Councilperson Smith introduced Res. No. 138 and moved its adoption:

RESOLUTION TO SET PUBLIC HEARING

RESOLVED, that the Town Board of the Town of Horicon, acting in its capacity as the Local Board of Health, considers the application made by Bret Winchip Engineering for a septic variance complete and does hereby set a Public Hearing for Thursday, November 20, 2014 at 7:00PM at the Horicon Community Center.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

A Motion was made by Councilperson Olson, seconded by Councilperson Higgins, to move back into regular session. The Board moved back into regular session at 7:09PM.

Resolutions...

RESOLUTION #139-2014

Councilperson Higgins and Councilperson Smith introduced Res. No. 139 and moved its adoption:

RESOLUTION TO ADOPT 2015 PRELIMINARY BUDGET

WHEREAS, the Budget Officer has prepared a tentative budget for the Town of Horicon for 2015 and said Budget has been reviewed by the Town Board and certain changes have been made, NOW, THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Horicon does hereby adopt the tentative Budget as the Preliminary Budget for 2015. BE IT FURTHER

RESOLVED, that the Town Board does hereby set a public hearing for said Budget on Thursday, October 23, 2014 at 6:00 PM at the Horicon Community Center.

Ayes: 5 (Higgins, Smith, Olson, Hill, Simpson) Nays: 0

RESOLUTION #140-2014

Councilperson Smith and Councilperson Hill introduced Res. No. 140 and moved its adoption:

RESOLUTION TO AUTHORIZE DISPOSAL OF OFFICE DESK

RESOLVED, that the Horicon Town Board does hereby declare an old office desk as surplus furniture and authorizes it to be disposed of, and be it further

RESOLVED, that the Clerk is authorized to advertise the desk for sale by sealed bid.

Ayes: 5 (Smith, Hill, Higgins, Olson, Simpson) Nays: 0

RESOLUTION #141-2014

Councilperson Olson and Councilperson Hill introduced Res. No. 141 and moved its adoption:

RESOLUTION TO AUTHORIZE THE TOWN OF HORICON TO BE A PARTICIPATING PARTNER WITH THE ADIRONDACK GATEWAY COUNCIL (Regional Consortium) FOR THE PURPOSES OF THE US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FY2011 SUSTAINABLE COMMUNITIES REGIONAL PLANNING GRANT

WHEREAS, the Adirondack Gateway Council, Inc (AGC), a 501C 3 nonprofit organization, is recipient of HUD Sustainable Communities Regional Planning Grant Program on behalf of the regional consortium and is administrating the grant; and

WHEREAS, this Grant provides grant assistance to support following designated tasks: including affordable housing, transportation, cell/broadband telecommunication, waste water treatment infrastructure investments, agriculture and healthy communities and overall economic development plan; and

WHEREAS, each consortium partner will contribute towards the HUD total required consortium match of 20% cash and/or in-kind services as a requirement of grant funding awarded and dedicated to the express purposes stated herein; and

HORICON TOWN BOARD
REGULAR MEETING

OCTOBER 16, 2014
7:00 PM

NOW THEREFORE BE IT RESOLVED, that the Town desires to become a participating partner in this regional consortium; and

BE IT FURTHER RESOLVED, that as a participating partner the Town commits cash and/or in-kind services in the amount of \$1,000 towards the consortium's total overall match; and

BE IT FURTHER RESOLVED, that the Town understand that the Adirondack Gateway Council is the recipient of the HUD Grant and acts as Administrator of the AGC sustainable HUD Grant on behalf of the regional consortium and to administer the grant; and

BE IT FURTHER RESOLVED, that it is the intent of the Town to maintain an on-going relationship with the Adirondack Gateway Council.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

RESOLUTION #142-2014

Councilperson Higgins and Councilperson Hill introduced Res. No. 142 and moved its adoption:

RESOLUTION TO AUTHORIZE THE TRANSFER FUNDS

RESOLVED, that the Horicon Town Board does hereby authorize the Bookkeeper to make the following fund transfers:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
<i>General:</i>		
8090.4 (Insect-Contr)	5182.4 (Street Lt-Contr.)	\$2,000.00
8090.4 (Insect-Contr)	6410.4 (Public.-Contr.)	\$1,000.00
7310.4 (Youth-Contr)	6772.4 (Prog Aging-Contr)	\$ 241.48
8090.4 (Insect-Contr))	8090.1 (Insect-Pers Svc)	\$1,216.28
<i>Highway:</i>		
5140.1 (Misc Brush)	5110.1 (Gen Rpr)	\$ 4,523.02
5148.1 (Svc Oth Govt)	5142.1 (Snow Rem)	\$49,000.00
5120.4 (Bridge Contr)	5110.4 (Gen Rpr Contr)	\$14,839.63
5130.2 (Mach Equip)	5110.4 (Gen Rpr Contr)	\$ 219.00
5148.4 (Svc Oth Govt)	5142.4 (Snow Rem Contr)	\$ 8,403.33
5140.1 (Misc Brush)	5142.1 (Snow Rem)	\$ 7,976.98

Ayes: 5 (Higgins, Hill, Smith, Olson, Simpson) Nays: 0

Committee Reports...

-Councilperson Smith said that Beautification is wrapping up projects for the year, and Cemeteries are really coming around with all the hard work that has been done. She also updated the Board on the Adirondack 102 Club book and how it will help promote the Town.

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-Councilperson Olson said the new Zoning Fee schedule has been put together in an easy to read one page format.

Old Business...

Scrap Metal Bids: The Board advertised for bids for the removal of scrap metal from the Landfill and one bid was received from James Barber at a bid of \$42.51 per ton. This is the amount that he would pay the Town per ton. The Board will look into what the County contract is for salvage before making a decision.

New Business:

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Ayes: 5 (Higgins, Smith, Olson, Hill, Simpson) Nays: 0

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ADJOURN... There being no further business to attend to the meeting was adjourned at 7:37 PM by MOTION of Councilperson Olson and Councilperson Hill, all in favor.

Respectfully Submitted:

Town Clerk

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REGULAR MEETING**

**OCTOBER 16, 2014
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Present at meeting: Matthew Simpson Supervisor
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Reports: Supervisor, Town Clerk, Zoning, Justice, Assessor

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HORICON TOWN BOARD
REGULAR MEETING

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Town Clerk